

TO THE EMPLOYER

The above named person who works for you has requested us to grant him personal loan facility.

Please confirm by signing below that:-

- 1. He/She is a bonafide staff of your organisation and the information given above is correct.
- 2. He/She is suitable person to whom a loan facility as requested above can be extended.
- 3. He/she has put in minimum of years
- 4. The loan payments will be by post dated cheque of salary account covering the period of the lease

OFFICIAL STAMP:..... POSITION HELD:.....

Name:.....

Date:..... Signature:.....